

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Christian Rubalcava

VICE PRESIDENTS:

Administration: Andres Rubalcava

Communications: Maria Silva

SECRETARY: Michelle Underwood

TREASURER: George Ortega

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**Sylmar Neighborhood Council
Special Board Meeting – Draft Minutes
Thursday, November 15, 2018 – 6:30 PM**

**Sylmar Charter High School – Spartan Hall
13050 Borden Ave.
Sylmar, CA 91342**

Board Member	Roll Call	Funding Vote Eligible*	Category
Bloom, Kathy	Present	YES	CBO
Blose, Cheri	Present	YES	ER
Cabrera, Hector	Present	YES	At-Large
Cabrera-Miller Kurt	Present	YES	Business
Cabrera-Miller Sheldon	Absent	YES	At-Large
Dumont, Paul	Present (left during break)	YES	Business
Floresta, Lucille	Present	YES	At-Large
Gonzales, David	Absent	YES	Renter
Grubert, Kathy	Present	YES	Business
Job, Ann	Absent	YES	Senior
Montano, Guadalupe	Present	YES	Home/Condo
Ortega, George	Present	YES	Home/Condo
Pacheco, John	Present (left during break)	NO	At-Large
Postlmayr, Peter	Absent	YES	Home/Condo
Rubalcava, Andres	Present (6:54PM)	NO	CBO
Rubalcava, Christian	Present	YES	At-Large
Silva, Maria	Absent	NO	Education
Underwood, Michelle	Present	YES	Renter
Valencia, Diane	Present	YES	Recreation
Zelaya, Donald	Absent	YES	At-Large
(VACANT)			Home/Condo
TOTAL: 20	13 PRESENT, 07 Absent		

1. Call to Order and Pledge of Allegiance. The meeting was called to order at 6:43PM by Mr. C. Rubalcava. There were twenty stakeholders present. The Pledge of Allegiance was led by Mr. C. Rubalcava.

2. Roll Call -The roll was taken. Ms. Underwood noted who was present. There were 13 Boardmembers present and quorum (11) was met.

SNC ITEM 2 Roll Call	
Yes –13	Absent –7
Bloom, Blose, Cabrera, K. Cabrera-Miller, Dumont, Floresta, Grubert, Montano, Ortega, Pacheco, C. Rubalcava, Underwood, Valencia	S. Cabrera-Miller, Gonzales, Job, Postlmayr, A. Rubalcava, Silva, Zelaya

Not Eligible for Funding Pacheco, A. Rubalcava, Silva

Mr. A. Rubalcava joined the meeting at 6:54PM.

3. Housekeeping: Speaker Cards, Recording, and Timekeeper.
4. Public Official and Community Representative Announcements & Presentations:
 - a. FD Anna Marie Rodriguez, Councilmember Monica Rodriguez’s Office- The Dia de los Muertos Event and the Salute to Veterans breakfast were both very successful. Ms. Rodriguez also mentioned the clean-up with the Hope Team.
 - b. FD Benita Trujillo, Supervisor Sheila Kuehl’s Office-Absent
 - c. Steve List, CD 7 Community Forest Advisory- Absent
 - d. FD Arturo Garcia Mendoza, Assemblymember Luz Rivas- Awards were presented to Sylmar Board and Community Members for helping with the Freeway Beautification Project. There were many questions asked in regards to housing for the homeless. One issue that was brought up was The Sylmar Armory has beds for 170 people but the number of beds will be lowered to 85. Mr. Garcia Mendoza assured everyone that Ms. Rivas is focused on infrastructure.
 - e. NEA Vanesa Serrano, Department of Neighborhood Empowerment (DONE)-Absent
 - f. FD Jackie Serrano, Office of Mayor Garcetti- Absent
 - g. FD Lucia Senada, Congressmember Tony Cardenas-Became the new Representative on November 10, 2018. The landscaping project will start around the Sylmar Post Office. There will be an upcoming Grant Workshop. The Mobile office is open from 2:00PM to 4:00PM at Sylmar Library.
 - h. FD Eveline Bravo-Ayala, Senator Hertzberg’s Office-Absent
 - i. LAUSD Kelly Gonez- Absent
5. Public Comment on non-agendized Items within the Board’s subject matter jurisdiction.

- a. Marti Marshall- read from the California State Constitution.

6. City Liaison and Representatives Reports

- a. Animal Services - Leah Blose spoke about spay and neuter and fire preparation for your animals.
- b. Budget Representative - Donald Zelaya and George Ortega no report
- c. City Attorney - Christian Rubalcava no report
- d. D.W.P. - George Ortega no report
- e. Homelessness - Ann Job Absent. No report. No meeting held.
- f. Planning - Cheri Blose (Valley) and Guadalupe Montano (City Hall) no report
- g. Public Safety - Diane Valencia no report
- h. Public Works - Christian Rubalcava no report
- i. Resilience – John Pacheco no report
- j. Sustainability – Lucille Floresta no report
- k. Transportation -Penny Mc Millan
- l. Equestrian- Cheri Blose Make your horse count event will be on May 20, 2019.

- 7. Discussion and Possible Action to approve a letter supporting Reclaim Our School LA’s, Give Kids a Chance Education Platform. This includes a presentation by Albert Ramirez, Senior Community Organizer for LA Alliance for a New Economy.

Public Comments: None

SNC ITEM 7 Motion to approve support for Education Platform and send letter Moved: Dumont Second: Grubert				
Yes – 11	No –01	Abstain–0 1	Not Eligible –00	Absent – 5
Bloom, Blose, Cabrera, K. Cabrera-Miller, Dumont, Floresta, Grubert, Montano, Ortega, A Rubalcava, Underwood	C. Rubalcava	Valencia	NONE	S. Cabrera-Miller, Gonzales, Job, Pacheco, Postlmayr, Silva, Zelaya

8. COMMITTEE REPORTS

- a. Executive Committee – Christian Rubalcava
- b. Beautification Committee – Steve List
- c. Budget Committee – George Ortega
- d. Bylaws Committee – Diane Valencia Eleven Boardmembers currently not compliant with Ethics and Funding. A list will be compiled and compared with DONE’s records.
- e. Outreach Committee – Carlos Lara-Absent
- f. Planning & Land Use Committee – Peter Postlmayr -Absent
- g. Homeless Services Committee – Paul Dumont- no report
- h. Emergency Preparedness – John Pacheco
- i. Equestrian Committee – Cheri Blose Make your horse count event will be on May 20, 2019.
- j. Public Safety Committee – Diane Valencia
- k. Youth Affairs Committee – Donald Zelaya -Absent

9. MEET AND GREET

Paul Dumont left the meeting.
John Pacheco left the meeting.

Meeting was called to order by Mr. C. Rubalcava

Ms. Underwood took roll. 12 Boardmembers were present after the break.

SNC ITEM 9 Roll Call after the break	
Yes – 12	Absent – 8
Bloom, Blose, Cabrera, K Cabrera –Miller, Floresta, Grubert, Montano, Ortega, A. Rubalcava, C. Rubalcava, Underwood, Valencia	S. Cabrera-Miller, Dumont, Gonzales, Job, Postlmayr, Silva, Zelaya, Pacheco

10. Discussion and possible Action on supporting a letter drafted by Transportation Liaison Penny Mc Millan calling on metro to conduct a survey of Sylmar bus riders before moving forward with a plan for increased Bus Rapid Transit service in the Northeast San Fernando Valley.

Public comment: no comment

SNC ITEM 10 Motion to approve letter of calling on Metro to conduct a survey of Sylmar Bus Riders Moved: Valencia Second: Grubert				
Yes – 11	No – 1	Abstain– 00	Not Eligible –0	Absent – 8
Bloom, Blose, Cabrera, Floresta, Grubert, Montano, Ortega, A. Rubalcava, C. Rubalcava, Underwood, Valencia	K. Cabrera- Miller	NONE	NONE	S. Cabrera-Miller, Dumont, Gonzales, Job, Pacheco, Postlmayr, Silva, Zelaya

11. Discussion and possible action on approving an amount not to exceed \$500.00 for the Sylmar Holiday Party. Tentative location is the El Cariso County Golf Course Restaurant.

Public comment: no comment

SNC ITEM 11 Motion to approve up to \$500.00 for the Sylmar Holiday Party Moved: K. Cabrera Miller Second: Montano				
Yes – 11	No – 0	Abstain– 0	Not Eligible –1	Absent – 08
Bloom, Blose, Cabrera, K Cabrera –Miller, Floresta, Grubert, Montano, Ortega, C. Rubalcava, Underwood, Valencia	NONE	NONE	A. Rubalcava	S. Cabrera-Miller, Dumont, Gonzales, Job, Pacheco, Postlmayr, Silva, Zelaya

12. Discussion and possible action related to a full review of training records for current SNC Board members from April, 2018 to present, along with a review of Board actions taken since April, 2018 to present. A presentation was given by Diana Valencia in regards to several board members being out of compliance with their Mandatory Trainings. The item was discussed and determinations were made as to how the Board would move forward. Many Items that had been voted on in previous meetings by board members that were not compliant were violations related to not signing the Conflict Of Interest form.

Public comment: no comment

13. Discussion and possible action on approving the SNC General Board Meeting Minutes.

- a. Discussion and possible action on approving the August 23rd, 2018 General Board meeting minutes

Public comment: no comment

SNC ITEM 13a Motion to approve the August 23, 2018 GBM minutes Moved: K. Cabrera-Miller Second: A. Rubalcava				
Yes –09	No – 02	Abstain– 1	Not Eligible –0	Absent – 8
Bloom, Blose, Cabrera, K. Cabrera-Miller, Floresta, Montano, Ortega, A. Rubalcava, C. Rubalcava	Valencia, Underwood	Grubert	NONE	S. Cabrera Miller, Dumont, Gonzales, Job, Pacheco, Postlmayr, Silva, Zelaya

- b. Discussion and possible action on approving the September 27th, 2018 General Board meeting minutes.

Public comment: no comment

SNC ITEM 13b Motion to approve the September 27, 2018 Moved: K. Cabrera-Miller Second: A. Rubalcava				
Yes –08	No – 02	Abstain– 1	Not Eligible –0	Absent – 8
Bloom, Blose, Cabrera, K. Cabrera-Miller, Floresta, Montano, Ortega, A. Rubalcava, C. Rubalcava,	Valencia, Underwood	Grubert	NONE	S. Cabrera Miller, Dumont, Gonzales, Job, Pacheco, Postlmayr, Silva, Zelaya

- c. Discussion and possible action on approving the October 25, 2018 General Board meeting minutes.

Public comment: no comment

Item Postponed

14. Discussion and possible action on approving the October Monthly Expenditure Report (MER)

Public comment: no comment

SNC ITEM 14 Motion to approve the October Monthly Expenditure Report (MER) Moved: K. Cabrera-Miller Second: Ms. Blose				
Yes – 11	No – 0	Abstain– 0	Not Eligible –1	Absent – 8
Bloom, Blose, Cabrera, K. Cabrera-Miller, Floresta, Grubert, Montano, Ortega, C. Rubalcava, Underwood, Valencia	NONE	NONE	A. Rubalcava	S. Cabrera Miller, Dumont, Gonzales, Job, Pacheco, Postlmayr, Silva, Zelaya

15. Board Member Comments / Announcements: no comment

16. Future Agenda Items Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, P.O. Box 921023, Sylmar, CA 91392

17. Closing Remarks, Acknowledgements, and Adjournment: no remarks

Public comment: no comment

SNC ITEM 17 Adjourn meeting Moved: Valencia Second: Grubert 9:43PM				
Yes – 12	No – 0	Abstain– 00	Not Eligible –0	Absent – 8
Bloom, Blose, Cabrera, K. Cabrera- Miller, Floresta, Grubert, Montano, Ortega, A. Rubalcava, C. Rubalcava, Underwood, Valencia	NONE	NONE	NONE	S. Cabrera-Miller, Dumont, Gonzales, Job, Pacheco, Postlmayr, Silva, Zelaya

The Next Sylmar Neighborhood Council General Board meeting will be:

**January 24, 2018 at 6:30PM
13050 Borden Ave. Sylmar, CA 91342**