

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Patricia Rau

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SYLMAR NEIGHBORHOOD COUNCIL MEETING OF THE EXECUTIVE COMMITTEE - MINUTES

February 09, 2015, 7:04 p.m. – 9:00 p.m.

Sylmar Park Recreation Center, Computer Room, 13109 Borden Avenue, Sylmar, CA 91342

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order

President Ann Job called the meeting to order at 7:01 PM

2. Roll Call

Roll Call was taken by Ms. Job. Present: Ann Job, Diane Valencia, Kathy Grubert, Patricia Rau, Maria Silva

3. Housekeeping: Sign-In Sheets, Speaker Cards for Agenda Items, Recording and Timekeeper

Ms. Job explained Sign-in Sheets and Speaker Cards and will record the meeting.

4. General Public Comment on matters not appearing on the agenda.

Stakeholder Bonnie Bernard – Ms. Bernard stated that a request for funding for Graffiti Busters has been presented to the Treasurer.

Returned to General Public Comment following agenda item #7 at 7:18 PM.

Sylmar Neighborhood Council Directors Cheri Blose & Lucille Floresta – Requested that a motion for reconsideration be made, related to a PLUC item from the January General Board meeting.

Stakeholder Bonnie Bernard – Ms. Bernard offered to informally assist the SNC with parliamentary procedures.

5. Discussion and possible action to approve the Minutes of the January 12, 2015 Executive Committee Meeting

MOTION (by Ms. Valencia, seconded by Ms. Rau): The Executive Committee moves to approve the Minutes of the January 12, 2015 Executive Committee meeting.

MOTION PASSED unanimously by those present.

6. Discussion and possible action to address any outstanding items related to the Public Records Act document request of January 26, 2015.

Ms. Valencia indicated that the document request was fulfilled within the 10-day timeframe as set forth by the California Public Records Act.

7. Discussion and possible action related to the renewal of two domain names and multiple email accounts for current and former Board members, based on records retention guidelines set forth by DONE, for the Sylmar Neighborhood Council through Go Daddy. Expiration is April 18, 2015, charges are \$634.10. (5)

DISCUSSION: Ms. Valencia explained a breakdown of the charges through Go Daddy. This item will be agendized for discussion and possible action at the February General Board meeting and Ms. Valencia will provide an explanation for the Board.

- 8. Discussion and possible action** to address any outstanding items related to the Apple One contract for temporary staffing services with the City of LA, it's restrictions on working conditions for temporary staff, and implications of same to the SNC.

DISCUSSION: Ms. Valencia reported that the SNC is currently without temporary staffing services through Apple One employment agency. In order to obtain staffing, if desired, DONE has suggested that the SNC agendize obtaining replacement staffing for possible action by the Board. This item will be agendized for the February General Board meeting. The SNC will not have a Minutes Taker at our February General Board meeting. The Committee agreed to record the meeting and will ensure that Minutes are taken until the SNC does have an official Minutes Taker engaged.

- 9. Discussion and possible action** to address obtaining office space for the Sylmar Neighborhood Council.

DISCUSSION: Ms. Valencia suggested that it might be beneficial to present an overview of the office space that has been identified to date for the SNC and to take an informal straw poll or obtain other input from the Board. Ms Valencia would like to hear from the Board as to if there is a desire to pay full market rates for an office and also give the Board an opportunity to present other suggestions/options. This will also give an additional opportunity for Stakeholders to hear about our search and to present suggestions/options. This item will be agendized at the February General Board meeting.

- 10. Discussion and possible action** to review the draft agenda for the February 26, 2015 General Board Meeting.

DISCUSSION: General discussion of the February Board Meeting agenda. No draft agenda was presented for review. The Committee discussed possible agenda items. Ms. Job will work on a draft agenda and invited Committee Members to submit agenda items for consideration. The agenda is to be finalized by 10:00 AM on Friday, February 20, 2015.

- 11. Committee Member Comments** on subject matters within the committee's jurisdiction

None

- 12. Future Agenda Items:** Please e-mail the Executive Committee at ExecutiveBoard@SylmarNC.org

- 13. Closing Remarks, Announcements, Acknowledgements, and Adjournment**

Ms. Job adjourned the meeting at 9:00 PM
