

CITY OF LOS ANGELES  
CALIFORNIA

SYLMAR NEIGHBORHOOD COUNCIL

**PRESIDENT:** Ann Job

**VICE PRESIDENTS:**

Administration: Diane Valencia

Communications: Kathy Grubert

**TREASURER:** Patricia Rau

**PUBLIC RELATIONS:** Maria Silva



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**SYLMAR NEIGHBORHOOD COUNCIL**  
**SPECIAL MEETING OF THE EXECUTIVE COMMITTEE - MINUTES**  
**Wednesday, September 17, 2014, 7:00 p.m. – 8:51 p.m.**  
**El Cariso Park, Community Room, 13100 Hubbard Street, Sylmar, CA 91342**

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

**1. Call to Order**

Ann Job called the meeting to order at 7:00 PM

**2. Roll Call**

Roll Call was taken by Ms. Job. 4 out of the 5 Committee members were present at the beginning of the Meeting: Ann Job, Patricia Rau, Kathy Grubert, Diane Valencia. Maria Silva was absent.

**3. Housekeeping:** Sign-In Sheets, Speaker Cards for Agenda Items, Recording and Timekeeper

Ms. Job explained Sign-in Sheets and Speaker Cards and will record the meeting.

**4. Approval** of the Minutes of the August 20, 2014 Executive Committee Meeting

**MOTION** (by Ms. Valencia, seconded by Ms. Grubert): The Executive Committee moves to postpone approval of the Minutes from its August 20, 2014 meeting.

**Unfinished Business**

**5. Approval** of the Minutes of the June 18, 2014 Executive Committee Meeting

**MOTION** (by Ms. Job, seconded by Ms. Rau): The Executive Committee moves to postpone approval of the Minutes from its June 18, 2014 meeting.

**New Business**

**6. Discussion related** to setting the agenda for the September 24, 2014 General Board Meeting

General discussion of the draft agenda submitted by Ms. Job. The Committee Members worked through the agenda, line by line, to finalize each item, including the order of appearance and time allotted for each item. Clarification is required on a few agenda items. Agenda to be finalized by Noon on Thursday to ensure compliance with posting procedures. Ms. Grubert indicated that with our new webmaster, we may have a bit more time, perhaps a Friday deadline.

**7. Committee Member Comments** on subject matters within the committee’s jurisdiction

None

**8. Future Agenda Items:** Please e-mail the Executive Committee at [ExecutiveBoard@SylmarNC.org](mailto:ExecutiveBoard@SylmarNC.org)

No Stakeholders were present for this meeting.

**9. Closing Remarks, Announcements, Acknowledgements, and Adjournment**

Ms. Job adjourned the meeting at 8:51 PM.