

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Patricia Rau

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Secretary: David Levin

**SYLMAR NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING AGENDA**

Thursday, August 28, 2014, 6:30 p.m. – 9:44 p.m.

Sylmar High School/Spartan Hall, 13050 Borden Avenue, Sylmar, CA 91342

The Agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), 14561 Polk Street, Sylmar, CA 91342

As a courtesy, and as time permits, agendas may be emailed to Stakeholders if requested. Agendas may also be found on the SNC website at www.SylmarNC.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Sylmar Neighborhood Council Vice President of Administration, Diane Valencia by phone at (818) 833-8737 or email to Diane.Valencia@sylmarnc.org.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Comments from the public on agenda items will only be heard when the respective item is being considered. Comments on other matters, not appearing on the agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed by visiting our website at www.SylmarNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact President Ann Job at Ann.Job@SylmarNC.org.

The below times are only estimates. Items may be addressed in a different order and/or at different times.

6:30 – 6:32 p.m. **1. Call to Order and Pledge of Allegiance (2)**

6:32 – 6:34 p.m. **2. Roll Call – David Levin, Secretary (2)**

6:34 – 6:35 p.m. **3. Housekeeping, Speaker Cards, and Timekeeper – Diane Valencia (1)**

6:35 – 6:36 p.m. **4. Secretary's report – David Levin (1)**

6:36 – 6:38 p.m. **5. Welcome and Announcements by Board Meeting facility Host – Derek Martin (2)**

6:38 – 6:41 p.m. **6. Approval of Minutes of the July 24, 2014 General Board Meeting (3)**

6:41 – 7:01 p.m. **7. Public Official and Community Representative Announcements & Presentations (10)**
7a. Questions / Comments from the Public (10)

7:01 – 7:11 p.m. **8. Board Member Community Announcements. (10)**

7:11 – 7:21 p.m. **9. Committee Reports (10)**

Executive Committee (4)

Budget Committee – Patricia Rau (1-2)

Outreach Committee – Maria Silva (1-2)

Equestrian Committee – Cheri Blose (1-2)
Bylaws Committee – Roy Smith (1-2)
Planning & Land Use Committee – (1-2)
Government Affairs & City Services – Christian Rubalcava (1-2)
Ad Hoc Sediment Removal Committee – Kathy Grubert (1-2)

7:21 – 7:24 p.m. **10. Reports by Liaisons to the City** (3)
Budget Representatives – Maria Silva and Patricia Rau
Department of Water and Power – Eugene Hernandez
Transportation – Laurie Fadness

7:24 – 7:34 p.m. **11. Public Comment on Non-Agendized Items within the Board’s subject matter jurisdiction** (10)
Public comments are limited to 2 minutes per speaker. Public speaker cards (forms) are located on the welcome table. Please fill out and submit to the Secretary or President.

Unfinished Business

7:34 – 7:37 p.m. **12. Appointments of Board members** to City Liaison positions. (3)
Department of Public Works Liaison
Planning Liaison
Public Safety Liaison
Legal Liaison

7:37 – 7:42 p.m. **13. Discussion and possible Board action** to appoint a new Board member to the vacant At-Large Representative seat. (5)

New Business

7:42 – 7:46 p.m. **14. Discussion and possible Board action** to create additional committee(s) (4)

7:46 – 7:50 p.m. **15. Appointment by the President of Chair(s) for additional committee(s) created, and possible Board Action** to approve any such appointments (4)

7:50 – 7:55 p.m. **16. Discussion and possible Board action** to designate 2-3 Board members to be authorized to register with the City’s online system so that SNC may submit Board-approved Community Impact Statements (5)

7:55 – 8:05 p.m. **Recess** (10)

8:05 – 8:08 p.m. **17. Discussion and possible Board Action** for the addition of an Outreach Committee line item in the Operations Section of the budget in the amount of \$500 to be funded from the Outreach Section. (3)

8:08 – 8:13 p.m. **18. Discussion and possible Board action** to approve the draft Neighborhood Council Self-Assessment Form for Fiscal Year 2013-2014, due by September 1, 2014 as part of the Neighborhood Council Budget Package for Fiscal Year 2014-2015. (5)

8:13 – 8:28 p.m. **19. Presentation, discussion and possible Board action** on the High-Speed Rail Project. The Scoping Meeting has been held, and the Public Comment period ends on August 31, 2014. (15)
Presentation and Q&A by Edgar Gutierrez

8:28 – 8:33 p.m. **20. Presentation by the Valley on Track Coalition**, a coalition of community organizations, transportation advocates and elected officials calling for the expansion of the Metro Rail system in the San Fernando Valley. (5)
Presentation and Q&A by Stuart Waldman

- 8:33 – 8:43 p.m. **22. Discussion and possible Board action** to approve a resolution to support a statewide and national ban on non-therapeutic uses of antibiotics in livestock production and send a letter to our State Representatives, Congressional Representative, and U.S. Senators calling for a ban on the non-therapeutic use of antibiotics in livestock agriculture. (10)
Presentation and Q&A by Les Aisenman
- 8:43 – 8:53 p.m. **21. Discussion and possible Board action** to approve submitting a letter to Mayor Eric Garcetti, copying Councilmember Felipe Fuentes, supporting Garcetti's call for assistance for newly-arrived unaccompanied minors from Central America. (10)
Presentation and Q&A for 5 minutes by Eugene Hernandez
- 8:53 – 9:03 p.m. **22. Discussion and possible Board action** to approve the allocation an amount not to exceed \$250 to feed volunteers at the 3K/5K Walk and Health Fair outreach event being sponsored by Valley Care Community Consortium on September 27 (10)
- 9:03 – 9:08 p.m. **23. Discussion and possible Board action** to approve an amount not to exceed \$225 for fees associated with renting space and electricity for SNC outreach at the Sylmar Olive Festival (5)
- 9:08 – 9:13 p.m. **24. Discussion and possible Board action** to approve an amount not to exceed \$125 for fasteners for our banners and for refreshments for volunteers working 3 days the SNC booth for SNC outreach at the Sylmar Olive Festival (5)
- 9:13 – 9:18 p.m. **25. Discussion and possible Board action** to approve an amount not to exceed \$250 for 5,000 bi-lingual, black/white, double-sided newsletters to be drawn from the SNC Outreach/Newsletter Expense funds. (5)
- 9:18 – 9:23 p.m. **26. Discussion and possible Board Action** to request an amount not to exceed \$100 for outreach-related expenses of Ad Hoc Sediment Removal Committee. (5)
- 9:23 – 9:25 p.m. **27. Discussion and possible Board action** to approve Sylmar Neighborhood Council monthly expenditure report (MER) for August 2014 (2)
- 9:25 – 9:29 p.m. **28. Treasurer's Report** (4)
- 9:29 – 9:34 p.m. **29. Discussion and possible Board action** to approve a pilot SNC internship program to take place in collaboration with LA Mission College in September through December of this year. The proposed program will involve 2-4 students or recent graduates of the college and be structured to provide mutual benefits for participating interns, SNC Directors, and the Sylmar community. Presentation by Kathy Grubert and Carlos Gonzalez (5)
- 9:34 – 9:39 p.m. **30. Board Member Comments** - Comments from Board members on matters within the Board's jurisdiction (5)
- 9:39 – 9:42 p.m. **31. Future Agenda item suggestions from public and Board members.** (3)

Write to Executive Board by email at ExecutiveBoard@SylmarNC.org or mail Executive Board c/o Sylmar Neighborhood Council, 13517 Hubbard St., Sylmar, CA 91342, or PO Box 921023, Sylmar, CA 91392-1023

The next General Board meeting will be Thursday, Sept. 25, 2014 at Sylmar High School – Spartan Hall

- 9:42 – 9:44 p.m. **32. Closing Remarks, Acknowledgements, and Adjournment.** (2)

Grievance Procedure

Any Grievance by a Stakeholder must be submitted in writing to the Board who shall cause the matter to be placed on the agenda for the next regular Council meeting. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Stakeholders randomly selected by the Board from a list of Stakeholders who have expressed an interest in serving from time-to-time on such a Panel. Within two (2) weeks of the Panel's selection, the Board shall coordinate a time and place for the Panel to meet with the person(s) submitting a Grievance to discuss ways in which the dispute may be resolved. Within two (2) weeks following such meeting, a Member of the Panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the Panel's collective recommendations for resolving the Grievance. The Board may receive a copy of the Panel's report and

recommendations prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board Members until it is heard publicly at the next regular Council meeting.

This Grievance process is intended to address matters involving procedural disputes, such as the Board's failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which Grievances may be aired publicly at Council meetings.

Board Members are not permitted to file a Grievance against another Board Member or against the Council.

Reconsideration of Agenda Items - Bylaws (Article IV)

The Board may reconsider and amend its action on items listed on the Agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall (1) make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the Agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] Action should the motion to reconsider be approved. For a Board Member to submit a motion for reconsideration the Board Member must have previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then the Board Member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall be in compliance with the Brown Act.

(Remove after August 28, 2014)

Approved by: AJ, KG